**Garthdee Community Centre**

**Meeting Tuesday 8th January 2019**

**Inchgarth Community Centre**

1. **Attendance:**

Paul O’Connor, Andrew Murray, Karen Finch, Arthur Allan, Jo Duthie, Irene Buchan, Emma Avis, Tom Malcolm, Ian Yuill, Sgt John Mcowuat, Douglas Lumsden.

**2. Apologies:**

Hilda Smith, Rob Preston, Gordon Townson, Liz Ponting

3**. Police Report:**

Since the last police report there have been11 recorded incidents. Most of these incidents relate to the retail park. Some of these recorded were 3 shoplifting incidents at Asda, 2 vandalism as well as 2 frauds.

The community council were advised of an increase in the amount of scam emails being sent out.

Other incidents in the area included the theft of a pedal cycle, breach of peace, domestic assault and a road traffic offence.

Recorded crime is down on the same period last year. There has also been a reduction in the number of calls being made to the police compared to the same time period last year.

**4. Training on the scheme for community councils:**

Karen advised that a hard copy of the scheme can be kept by the chairperson or secretary of the community council. Copies are also available online.

Karen went through where the main changes are:

It took around 2 years for the document to be put together. The main changes were the boundaries, there was a minor change to the boundary for the Garthdee community council.

Section 3 in the first document issued- the role and responsibility of community councils. This was never really in the scheme before. With the community empowerment act coming in. there’s extra information available on that.

Complex planning applications- in the past all planning applications were lumped in together. Aberdeen City Council does not have time to conduct a full consultation with the community. If there is already a consultation exercise undertaken- as long as the community council point people to the consultation that would be sufficient.

Agendas and minutes are to be made available to the public- they are also issued to the library.

Section 4 - membership- The minimum age is now 16 instead of 18.

That has taken away the 2 youth places for 16/17 year olds.

Section 7 - filling vacancies- This is not applicable to Garthdee community council- co-option of members. If someone resigns, we have the right to co-opt on another member. Within a year they will become a full member.

Associate members can attend meetings, participate, but cannot vote.

Section 12- The financial year hasn’t changed. Accounts for each community council are still to be independently examined.

The amount of money received by community councils will be changing. £600 will be the basic funding element and 7p per head of population. The majority of community councils will benefit from this change.

On page 15 of the document there is now a list of things that the grant should be used for:

If accounts are late community councils will start to lose money.

Accounts need to be with Karen by 31st March each year.

Constitution- There is nothing really new for returning community councillors. We need to agree and sign off the constitution. At next meeting- have this on for agenda for discussion and sign off.

Standing orders- outlines what we do at a meeting. Minutes when they should be issued, agenda, order of business. Should be out 5-7 days before meeting.

What should be included at an AGM . Order of debate. Voting methods-show of hands/secret ballot.

Obstructive/offensive conduct- procedures to follow.

Code of conduct has not changed.

Complaints procedure- brand new for community councils. Make yourself familiar with the complaints procedure. Karen highlighted the process and possible sanctions.

Forms requiring to be completed- in line with GDPR- there have been cases where Karen has not been informed of co-options. Karen needs to ensure that information is kept up to date.

Karen discussed the idea of a development day for all community councils to be involved in.

**5. Minutes of the previous meeting:**

previous minutes should read Karen as Karen Finch:

proposed by: Tom Malcolm

seconded by: Irene Buchan

**6. Matters Arising:**

Paul has had conversations by phone and email regarding the police box at Kaimhill primary school. Paul received a reply from Jim Argo. This may be opened to alternative bidders for the space. Could councillors chase this up- Paul has emailed them today re this.

Changes to the structure of the city wardens- Karen advised that the city wardens know the dates of meeting.

Paul met Bob again from One Seed and will be working with Inchgarth community centre and is also working with Kaimhill primary school as well as Gwen’s garden.

Paul has spoken with Tom White from Harlaw Academy and they will advertise the logo competition.

**7. Correspondence:**

There is a new health worker in Garthdee and she has emailed Paul, who will meet next week.

Email from Karen re Roads Hierarchy Consultation meeting.

Email regarding temporary traffic lights on Auchinyell Road

Email regarding consultation on renewables.

Community council planning sub group meeting

Scottish housing regulator- looking for people to join their national panel.

First Aberdeen registration changes- number 1, 1a, 1b and 2- there will be some changes

Paul wrote to Vicki Nairn and John Harper of RGU. Followed up today.

Email from NHS- health and social care partnership

**8. Community newsletter update:**

Paul and Tom had a discussion regarding this.

Tom has been looking at what other community councils have been done. Tom had collected different issues.

Discussion held around possible formats.

Ian advised that some of these magazines have built a loyal advertiser base.

One person needs to complete the editing and design.

Paul suggested utilising social media to highlight this.

Agreed an A4 colour magazine. Number of pages will determine costs.

**9. Logo competition:**

Juls is sending out details to the contacts again- awaiting to hear back from Harlaw Academy.

**10. Local development plan:**

Former bowling club site- on social media a request for feedback was made on the proposed development on the site. Preference was for council housing rather than student accommodation. Paul will share it again. Acceptance that something will go there but preference not for student

accommodation. Ian highlighted this will go to a formal consultation period, which the community council will direct residents to, to have their say.

**11. Poverty in the community:**

Paul has been doing work with TLC- Jo has been setting up the sanitary product project.

Garthdee has a pocket of the 1 percent of the highest poverty. How do we ensure all these agencies work together?

How do we compile and distribute information?

Could this information be put into the newsletter/magazine.

Ian suggested that this could be put in the agenda for the next Garthdee liaison group meeting.

Could assistance and information be obtained from schemes in regeneration areas?

Irene highlighted that Woodside have a scheme where you get greatly reduced food.

**12. Local issues:**

Paul provided an update regarding the church. Paul met with the church currently using the building.

Irene raised the issue of dog mess in the community

Emma highlighted the issue of broken glass on the pavement on Craigievar Crescent.

**13. Monthly accounts:**

Andrew presented the accounts to the community council.

Please refer to the handout issued and copy of bank statement.

proposed Emma Avis

seconded Tom Malcolm

**14. Planning Officers Report:**

Emma highlighted that Inchgarth house was planning on changing the access to the property on Inchgarth Road.

**15. Councillors Reports:**

Ian highlighted the work he has been dealing with relating to issues at Garthdee Farm Gardens.

**16. Members of the public:**

No members of the public in attendance at the meeting.

**17. AOCB:**

Highlighted that Gwen’s Garden is not a community council activity but that Garthdee community council lends its support to the project.

**18. Date and time of the next meeting:**

Tuesday 12th Feb 7pm at Inchgarth community centre.